



SPEYHAWK LTD

<https://www.constructionrecruitment.com/job/construction-project-manager-jobs-fire-protection-hertfordshire/>

Construction Project Manager

Description

Construction Project Manager Hertfordshire

We're looking for a Construction Project Manager to support the delivery of commercial construction projects ranging from £5k to £250k in value. This role combines project coordination/administration with light estimating duties, working closely with project teams and suppliers across the UK.

Key Responsibilities

- Assist with planning, scheduling and managing multiple live projects
- Coordinate with clients, contractors and site teams to maintain programs
- Manage tender portals and upload submissions
- Set up new project folders, job numbers and H&S documentation
- Raise purchase orders and support Project Managers with procurement
- Compile O&M manuals for client handover

Skills & Experience

- Experience in construction project coordination
- Strong analytical and numerical skills
- Excellent communication and relationship-building abilities
- Familiarity with estimation or project software is beneficial (not essential)
- A knowledge of fire protection would be advantageous but again not essential

Please apply below or upload your application in strict confidence through our website [ConstructionRecruitment.com](https://www.constructionrecruitment.com) quoting the reference: Construction Project Manager JP1010

Project Coordinator – Project Co-ordinator – Project Administrator – Junior Estimator – Trainee Estimator – Construction Jobs

Hiring organization

Speyhawk Ltd

Employment Type

Full-time

Industry

Construction

Job Location

Hatfield, Hertfordshire, United Kingdom

Base Salary

£ 25000 - £ 35000

Date posted

10th June 2026

Valid through

26.07.2026